

Annex C Quality Manual

QUALITY POLICY

Rev. no.	Date	Revision description
0	January 2009	Integrated quality policy issue UNI EN ISO 9001:08 ISO TS 16949:09
1	January 2010	Annual adequacy review
2	January 2011	Annual adequacy review
3	January 2012	Annual adequacy review
4	January 2013	Annual adequacy review
5	January 2014	Annual adequacy review
6	January 2015	Annual adequacy review
7	January 2016	Annual adequacy review
8	January 2017	Integrated quality policy issue UNI EN ISO 9001:2015 ISO TS 16949:09
9	January 2018	Integrated quality policy issue IATF 16949:2016
10	January 2019	Annual adequacy review
11	January 2020	Annual adequacy review
12	January 2021	Annual adequacy review
13	February 2022	Annual adequacy review
14	February 2023	Annual adequacy review
15	February 2024	Annual adequacy review

February 2023

The General Management Office of Galba s.r.l. establishes and adopts this commitment to develop and implement an Integrated Quality Management System compliant with the requirements expressed in the *UNI EN ISO 9001:2015 – IATF 16949:2016* Standards

The primary strategic objectives of our company are to maintain full satisfaction of the implicit and explicit needs of our customers.

In this sense, the General Management Office intends to adopt a management line of conduct that allows the promotion and support of activities aimed at achieving the following fundamental objectives for the year 2023:

- ensure full compliance with the legal requirements regarding safety in the workplace, accident prevention,
 respect for the environment and health regulations to prevent the spread of Covid-19;
- establish the company "forma mentis" that there is only one Quality System, to be applied rigorously and systematically, which must involve every corporate function: from machine operators to those who work in offices:
- improve and strengthen the Company's image by manufacturing and delivering products to customers that are always compliant with the requirements, with CSR and free from defects;
- maintain the highest level of customer service, respecting the requested delivery dates and quantities;
- increase production efficiency by reducing internal waste, customer complaints and costs related to nonconformities;
- make processes reliable and apply procedures that guarantee zero waste, as required by customers;
- adopt a lessons learned policy to improve internal processes;
- promote and maintain a process of continuous improvement of the operational performance and of the Company's production structure / technology through the acquisition of new process "know-how" (die casting, automation, tools and equipment); in this sense, the acquisition of RVS tends to improve our technical "know how" even further.



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- ensure and apply the process approach through special "turtle diagrams" associated with various "process owners";
- guarantee and apply an approach to risk-based thinking, in order to define the actions aimed at facing risks and opportunities;
- define and implement corporate social responsibility policies including an anti-corruption policy, a code of conduct for employees, also ensuring a "whistle-blowing" policy;
- encourage the maintenance of a continuous process of training and professional growth of all collaborators through constant evaluation and planning of suitable courses;
- create and maintain a process of information dissemination, both inside and outside the company, including through IT systems.

In order to facilitate the achievement of these results, the General Management Office of Galba s.r.l. assumes the duties of:

- deciding, with the collaboration of the other internal Managers (and submit to review at set frequencies) a set
 of measurable objectives to be achieved in the operational management of the organisation's fundamental
 areas of activity;
- establishing the most appropriate monitoring methods in order to constantly check the degree of achievement of the goals decided through daily reports and morning meetings with department managers;
- making available all the resources necessary for carrying out and controlling the activities and their continuous improvement;
- communicating, within the Company, its intentions and objectives, through the dissemination of this Quality Policy, so that it is understood and supported at all levels of the organisation.

In order to ensure the effective, efficient and constant implementation / improvement of the Quality Management System, and to guarantee the utmost attention to the requirements of the Customers/CSR, the General Management Office has delegated the role of General Manager to Eng. Enrico Baiguera.

The General Management Office considers the active participation of all company personnel to be of fundamental importance and, for this purpose, intends to disseminate this Policy as widely as possible; at the same time, all the managers of the organisation are expected to ensure, in their area of competence, the full operational implementation of the Quality Management System so that each employee is aware of their role and their importance in achieving company objectives.

For Management Enrico Baiguera